



THE FISHER VALLEY COLLEGE, INC.
"A Christ-centered Institution"
COLLEGE OF BUSINESS ADMINISTRATION AND ACCOUNTANCY
No. 5, Manuel L. Quezon St., Hagonoy, Taguig City, 1632 Philippines
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COURSE SYLLABUS

SH108

RESEARCH IN DAILY LIFE 1

1ST Semester, A.Y. 2021-2022

Tuesday, 1:00-4:00

Google Meet Link: <https://meet.google.com/bnp-nion-onu>

Marlon B. Raquel, JD, DBAc, LPT
Professor

COURSE DESCRIPTION: This course develops critical thinking and problem-solving skills through qualitative research

COURSE OUTLINE:

MODULE 1 NATURE AND INQUIRY OF RESEARCH

- 1.1 The Importance of Research in Daily Life
- 1.2 The Characteristics, Processes, and Ethics of Research
- 1.3 Quantitative and Qualitative Research
- 1.4 The Kinds of Research Across Fields

MODULE 2 QUALITATIVE RESEARCH AND ITS IMPORTANCE IN DAILY LIFE

- 1.1 The Value of Qualitative Research
- 1.2 Its Kinds, Characteristics, Uses, Strengths, and Weaknesses
- 1.3 The Importance of Qualitative Research Across Fields of Inquiry



MODULE 3 IDENTIFYING THE INQUIRY AND STATING THE PROBLEM

- 1.1 The Importance of Research in Daily Life
- 1.2 The Characteristics, Processes, and Ethics of Research
- 1.3 Quantitative and Qualitative Research
- 1.4 The Kinds of Research Across Fields

MODULE 4 LEARNING FROM OTHERS AND REVIEWING THE LITERATURE

- 1.1 What is a Literature Review and Why Do I Need Such?
- 1.2 Criteria in Selecting, Citing, and Synthesizing the Related Literature
- 1.3 Ethical Standards in Writing

MODULE 5 UNDERSTANDING DATA AND WAYS TO SYSTEMATICALLY COLLECT DATA

- 1.1 Qualitative Research Designs
- 1.2 Description of Sampling and Data Collection
- 1.3 Analysis of Procedures such as Survey, Interview, and Observation
- 1.4 Application of Creative Design Principles for Execution

MODULE 6 FINDING ANSWERS THROUGH DATA COLLECTION

- 1.1 The Observation Method
- 1.2 The Interview Method

MODULE 7 ANALYZING THE MEANING OF DATA AND DRAWING CONCLUSIONS

- 1.1 Patterns and Themes of Data

MODULE 8 REPORTING AND SHARING OF FINDINGS

- 1.1 Guidelines in Making Conclusions and Recommendations
- 1.2 Techniques in Listing References
- 1.3 The Process of Writing Report



LEARNING MANAGEMENT SYSTEM:

We shall use **Moodle** as Learning Management System, thus, all lectures will be posted there. Course requirements must be submitted/uploaded in your Moodle accounts as well.

In cases where Moodle is down or is not working, submissions shall be through **Google Drive and/or Google Forms**.

For lectures and class discussions, we shall use Google Meet. Download **Google Meet** and **Google Calendar** to synchronize our meeting schedules and for the Google Meet link/code. I prefer Google Meet over other video applications because:

1. Its usage is **unlimited**. We will not be disconnected after 40 minutes;
2. It is **more secure** than other video conferencing applications in the market;
3. It is **free**.
4. In terms of data usage, it **consumes less data**. This is advantageous for students who are only relying on mobile data.

Always use your **TFVC email account** for all class-related communications. I will deny your request to join Google Meet discussions if you are using any non-TFVC email account.

If you have problems with your TFVC email or Moodle account, contact the College Office **immediately** for assistance.



CLASS ETIQUETTE DURING ONLINE CLASSES:

1. Wear an appropriate attire when attending your online classes.
2. Do not attend classes while lying in your bed, i.e., in your sleeping mode.
3. I will not require you to turn on your video during class discussions. However, when your name is called, make sure to turn on your video.
4. I will check your attendance twice which are normally conducted before and after class discussions. Sometimes, I randomly check attendance on my own without specifically calling your names just to check you are still online. Every time you leave from the meeting, I am notified.
5. If you need a 'CR break', send me a private message in the chat box.
6. In compliance with RA 10173, recording of sound and video during online classes is prohibited unless I approve it. Taking of pictures/screenshots is likewise prohibited unless there is a prior consent. You will be held liable for violation of Republic Act 10173 or the Data Privacy Act which protects the fundamental human right of privacy of individuals. All class-related materials are for classroom purposes only. Refrain from posting them in your social media accounts.



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COURSE REQUIREMENTS:

<i>Requirements</i>	<i>Weight</i>	<i>Due on</i>
Chapter 1-3	25%	October 19
Complete Research Paper	25%	November 23
Oral Defense	25%	December 14
Attendance	25%	

Format of the Research Paper shall be discussed in class separately.

REFERENCE:

Practical Research 1: Teacher's Guide.
Department of Education.

Notes:

**To receive a passing mark, you need to comply all requirements.
Hard work always pays off.**

Always be courteous/polite to your professor and classmates.

This Course Syllabus is updated as of August 16, 2021 and may be updated to suit the needs of the class.



PROPER WAY OF SENDING A MESSAGE TO YOUR TEACHER

1. START WITH A GREETING
"Good morning/afternoon/evening, Ma'am/Sir."
AVOID STARTING YOUR MESSAGE WITH "HI", "HELLO", and "MUSTA?".

2. INTRODUCE YOURSELF
"I am (your name) of (section), your student in (subject)."
NOTE: YOUR TEACHER IS HANDLING MORE THAN 50 STUDENTS, HE OR SHE MIGHT NOT RECOGNIZE YOU ESPECIALLY IF YOU ARE USING A DIFFERENT NAME ON FACEBOOK.

3. STATE THE PURPOSE OF YOUR MESSAGE
"I would like to ask a question regarding..."
"I was informed by my classmate that..."

4. ASK FOR CLARIFICATIONS
"May I ask if..."
"May I confirm if you have received..."

5. END THE CONVERSATION WITH GRATITUDE
"Thank you for answering my question, Ma'am/Sir."
DO NOT JUST LEAVE YOUR TEACHER ON SEEN AFTER HE/SHE ANSWERED YOUR QUESTIONS.

BASIC EDUCATION

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