



THE FISHER VALLEY COLLEGE, INC.  
"A Christ-centered Institution"

**COLLEGE OF BUSINESS ADMINISTRATION AND ACCOUNTANCY**

No. 5, Manuel L. Quezon St., Hagonoy, Taguig City, 1632 Philippines

(02) 8401-6751 \* [www.tfvc.edu.ph](http://www.tfvc.edu.ph) \* [www.tfvcdbaa.weebly.com](http://www.tfvcdbaa.weebly.com)  
[www.facebook.com/tfvcdbaa](https://www.facebook.com/tfvcdbaa) \* [mraquel@tfvc.edu.ph](mailto:mraquel@tfvc.edu.ph)



**VISION**

The College of Business Administration and Accountancy envisions to be recognized as a leading institution in Taguig City that produces morally upright and competent accountants and business professionals with unwavering commitment to quality education towards local and global competitiveness.

**MISSION**

The College of Business Administration and Accountancy commits to train and develop students with relevant theoretical and functional knowledge, skills and technology and imbued with values of excellence, moral uprightness, and fortitude.

**OBJECTIVES**

1. To continuously upgrade curricula to keep pace with the ever-changing needs of the business education and industry sectors;
2. To inculcate in the minds of the students the value of academic excellence, professional work ethics and social responsibility;
3. To ensure that its faculty members are keep abreast with emerging issues and principles and latest developments in the field of business administration and accountancy;
4. To encourage research and development among faculty and students by integrating research outputs in teaching and as output requirements for students in the form of business plans, project proposals, research papers, product development and product presentations, and feasibility studies; and
5. To provide related learning experience to students through community extension service and on-the-job trainings.

**COURSES**

- Bachelor of Science in Accountancy
- Bachelor of Science in Business Administration major in Marketing Management

**FACULTY MEMBERS**

Atty. Marlon B. Raquel, DBAc, LPT  
**Department Head**

1. Dr. Anthony Greg F. Alonzo, LPT
2. Prof. Anita B. Catolico, CPA, MBA
3. Prof. Restituto R. Adoremus, CPA, MBA
4. Prof. Cirilo A. Mallari, CPA, MDM
5. Atty. Marcial Gerald C. Suarez III, LPT
6. Prof. Rosita Y. Cabahug, MPA
7. Prof. Josie Cabrera, MBA

23 October 2023

**SUBJECT: EXCUSE LETTER**

**To Whom This May Concern:**

Greetings of peace and prosperity!

The Fisher Valley College will be holding its 16th Organizational Days on October 25-26, 2023.

Relative to this, the undersigned would like to request from your good office that your intern, **Mr./Ms. \_\_\_\_\_**, a student under the College of Business Administration and Accountancy, be excused from reporting to work in the aforementioned days as he/she participates the activities in relation to the organizational days.

The student-intern will be coordinating with you regarding the days / hours he/she will be absent. Rest assured that he/she will resume his/her duties as soon as the two-day event is finished.

We hope for your continued support for our student and may the good Lord bless you and your company always.

Thank you very much for your kind consideration.

Sincerely yours,

**Mark Joseph A. Tatad**  
*President, CBAA Student Government*

Approved by:

**Atty. Marlon B. Raquel, DBAc, LPT**  
*CBAA Department Head*